

# Strategic Development & Pupils Committee

## Spring Term Meeting



Date/time: 6.00pm, Wednesday 20<sup>th</sup> March 2019

Location: at Willow Brook Primary School

### Action

#### Review of Membership

'A' denotes absence

Louise Ballard (Head)

Neil Rabbitts (Chair)

Anthony Williams (Vice Chair)

A Clare Limon

Daniel Condon

Lisa Walsh

Tamsin Armour

A Brett Hands

#### S/13/18 Apologies for absence

Apologies for absence were received from Clare Limon and Brett Hands.

It was resolved that the governing board consent to these absences.

It was agreed that Lisa would take the minutes for this meeting.

#### S/14/18 Declarations of Interest

There were no declarations of interest, either direct or indirect, for items of business on the agenda.

#### S/15/18 Approval of Previous Minutes

The minutes of the previous meeting dated Wed 21<sup>st</sup> November 2018 were accepted and approved.

#### S/16/18 Matters Arising/Outstanding Actions

Approve Link Governor Terms of Reference: these were required by all Link Governors by 4<sup>th</sup> February. Post previous meeting an action was recorded on the Teams site to this effect.

Guidance material is found in the video titled "Link Governor Setup in Teams" on the link Governor channel where a template for the terms of reference can also be found however there has been an issue with access to certain areas of Teams for some governors.

Govs

#### S/17/18 Items delegated from FGB meeting on 4<sup>th</sup> February 2019

Follow up from the Headteacher's report: The new parent governor elections have been arranged and are currently taking place with the election closing on Friday 22.03.19. There are two candidates for one position.

Update on the two co-opted vacancies. It was suggested Tamsin Armour converts to a co-opted governor. Neil will discuss this at the next full governors meeting. If this goes ahead, there will then be another parent governor position available.

NR

For the other position it was suggested a recruit could be found for a governor at B.G.S. Dan is going to share information regarding the position with colleagues at BGS and create a list of potential interest.

DC

Follow up from Link Governors reports.

No current follow up

### **S/18/18 Standing item: Review of the School Improvement Plan and associated Governor actions**

Tamsin accepted the invitation to attend the School Improvement Plan termly review staff meeting and said this was very interesting and provided a good insight into the process. Louise commented that it was highly positive to have a governor attend as questions were asked from a different viewpoint which challenged thinking.

It was discussed how governors are welcome to attend relevant staff meeting as pertinent to SIP development as and when appropriate e.g. it would not be appropriate for governors to attend a staff meeting where individual pupil progress is discussed by name.

### **S/19/18 Standing item: Safeguarding**

Safeguarding updates which are placed on governor Hub need to be viewed through Governor Hub, they will not be transferred on to SharePoint/Teams. It is the responsibility of the governor to log in and read the updates/documents.

### **S/20/18 Any Other Business**

Update on number of interested prospective parents from HT: The list has been confirmed as 30 for September meaning a positive full cohort. This information has not been shared with parents yet but the list has been released to school.

Secondary transition. It was explained by Louise that parental choice is becoming wider regarding where parents send their children; children are looking at other secondary schools rather than South Wolds including private schools. This has caused an interesting trend where parents are considering moving the child in year five to secure a place early. It was discussed whether this is going to be a reoccurring trend or not.

Election of New Chair of SDP Committee

Anthony would like to step down to give somebody else the opportunity to be the SDP Chair. Dan will chair the next meeting until something more permanent is arranged.

Dan suggested we implement a STEM Link Governor or amend the terms of reference for the science Link Governor to encompass all STEM.

Neil recommended as a strategic committee we should we create a five year plan of what we want the school to look like in five years' time and then work back to create an action plan. It was suggested that staff collaborate on this project too. Neil to share during full governors to open up to all governors whom may be interested.

**S/21/18 Determination of Confidentiality of Business**

No items were raised.

**S/22/18 Dates of forthcoming meetings**

Next SDP meeting proposed for March 26<sup>th</sup> June 2019 at 18:00

The chair thanked all for their attendance and closed the meeting at 19:15.