

# Strategic Development & Pupils Committee

## Autumn Term Meeting



Date/time: 6.00pm, Wednesday 21st Nov 2018

Location: at Willow Brook Primary School

### Action

#### Review of Membership

'A' denotes absence

Louise Ballard (Head)

Neil Rabbitts (Chair)

Anthony Williams (Vice Chair)

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Clare Limon

Daniel Condon

Kip Herrington

Lisa Walsh

Brett Hands

#### S/1/18 Apologies for absence

Apologies for absence were received from Clare Limon

It was

**resolved**

that the governing board consent to these absences

#### S/2/18 Declarations of Interest

There were no declarations of interest, either direct or indirect, for items of business on the agenda.

#### S/3/18 Approval of Previous Minutes

The minutes of the previous meeting dated Wed 20<sup>th</sup> June 2018 were accepted and approved. Post meeting they were recorded as such on the SDP Teams site and provided to the school office for upload to the school website.

#### S/4/18 Membership, Chair and Minute Taker

It was agreed that the meeting was quorate and that Brett would record the minutes of the meeting.

It was noted that this was Kip Herrington's final meeting, and thanks were given by all to him for his support, guidance and experience over a significant period of time.

It was agreed that Kate Revell will take on 'Quality of Teaching' and 'Continued Profession Development' link Governor roles from Kip, who will arrange for suitable hand-over.

Antony Williams expressed that he would like to stand down as Chair of SDP and therefore the position is open to all current Governors and preferably someone who had aspirations to be Chair of Governors at some point in the future. Anthony agreed to continue in his role as long as required.

#### **S/5/18 Review of Actions**

All previous actions were agreed to be complete.

Link Governor Training was provided by Louise to all those present. Training material has been provided in the 'files' tab of the 'Link Governor' channel on teams at the following [LINK](#)

#### **S/6/18 Approve Link Governor Terms of Reference**

These are required by all Link Governors by 4<sup>th</sup> February. Post meeting an action was recorded on the Teams site to this effect.

Guidance material is found in the video titled "Link Governor Setup in Teams" on the link Governor channel where a template for the terms of reference can also be found.

Govs

#### **S/7/18 Standing Item: Review of the School Improvement Plan and associated Governor actions.**

A copy of the 2018/2019 School Improvement Plan was provided at the Autumn term full Governor's Board meeting on the 5<sup>th</sup> November 2018. It was noted that specific Governor actions are required by the end of the Autumn term by the English, Maths, EYFS and Balanced Curriculum governors and that these would be reviewed at the first staff meeting of the term which all applicable Governors are invited to attend.

#### **S/8/18 Standing Item: Safeguarding**

It was agreed that Safeguarding had been given due consideration in all topics discussed at this board meeting.

#### **S/9/18 Report on Ofsted Presentation**

Anthony reported on his attendance at his meeting with other Chairs/Heads to review the revised proposals for Ofsted inspection which focuses on "Quality of Education" rather "Outcomes for pupils". It was noted that a key focus within the SIP has been (and will continue to be) the breadth and balance of the curriculum and it's intent, implementation and impact. No specific actions were recorded.

#### **S/10/18 Any Other Business**

No additional items were raised.

#### **S/11/18 Determination of Confidentiality of Business**

No items were raised.

#### **S/12/18 Dates of forthcoming meetings**

Next SDP meeting proposed for March 20<sup>th</sup> 2019 at 18:00

The chair thanked all for their attendance and closed the meeting at 19:40.

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