



Dear Parent/Carer

In accordance with our 2023 mobile phone policy, we strongly discourage children from bringing mobile phones into school unless exceptional circumstances have been agreed. As a school, we can think of few situations where this would be the case. In school we aim to avoid children’s unsupervised access to such technology which could potentially be detrimental to your child’s safety and well-being.

Should exceptional circumstances be agreed, you will need to sign the form below to confirm that you and your child have read and understood our policy.

If your child brings a phone to school, the following will apply:

- Your child’s phone needs to be switched off before entering the school premises.
- Phones will be handed to the school office for safekeeping during the school day – they may not under any circumstances be kept in children’s bags.
- The school bears no responsibility for the loss or damage to a mobile phone.
- Should your child be found using their phone without permission, the school reserves the right to withdraw this privilege.

With thanks,
Louise Ballard

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MOBILE PHONE PARENTAL CONSENT

I/we give permission for my child (name) to bring a mobile phone into school. I/we feel it is necessary to do so because:

We have read the policy and understand its implications.

SignedPrint name..... Date.....

PLEASE RETURN PERMISSION SLIP TO YOUR CHILD’S TEACHER. THANK YOU.

Mobile Phone Policy

2022 to 2024

This policy provides clear guidance on the use of mobile phones in school by both staff, student teachers, visitors, parents and pupils

Introduction

Mobile phone technology has advanced significantly over the last few years - and it continues to evolve. Wireless connection, in particular, has extended the capabilities of mobile phones, enabling access to a wide range of new content and services globally. Phones offer Internet and email access, alongside messaging, camera, video and sound recording. Mobile phones, alongside other forms of technology are changing the way and speed in which we communicate. They can provide security and reassurance; however, there are also associated risks. Children and young people need to understand these risks in order to help them develop appropriate strategies for keeping themselves safe. As with e-safety issues generally, risks to children and young people can be broadly categorised under the headings of content, contact and conduct and managed by reducing availability, restricting access and increasing resilience.

Aims

The aim of this Mobile Phone Policy is to promote safe and appropriate practice through establishing clear, robust and acceptable use guidelines. This is achieved through balancing protection against potential misuse with the recognition that mobile phones are effective communication tools - which in turn can contribute to safeguarding practice and protection.

It is recognised that it is the enhanced functions of many mobile phones that cause the most concern, and which are most susceptible to misuse. Misuse includes the taking and distribution of indecent images, exploitation and bullying. It is also recognised that mobile phones can cause an unnecessary distraction during the working day and can be intrusive when used in the company of others.

Pupil Policy

Whilst we acknowledge a parent's right in exceptional circumstances to allow a Year 6 pupil to bring a mobile phone to school, Willow Brook discourages pupils from doing so unless it is clearly necessary and agreed with school staff. Should parents need to contact pupils or vice versa during the school day, this should be done via the usual school procedure of contacting the school office via phone or email.

In exceptional circumstances where it is agreed that a child needs to bring a phone into school, a permission slip must be signed by the parent/carer. The phone must be left in the office for safekeeping at the start of the day and collected at the end of the day. Phones should be clearly marked so that each pupil knows their own phone and will be switched off whilst they are on the school premises. Parents are advised that the school accepts no liability for the loss or damage to mobile phones that are brought into school or school grounds.

Where a pupil is found by a member of staff to be using a mobile phone on the school premises, (and this includes the playground on the way in or out of the building) the phone will be taken from the pupil, handed to a senior member of staff or a member of the office team who will store it until the end of the school day. If this practice is repeated, then the school will confiscate the phone until an appropriate adult is able to collect the phone from the senior member of staff. If images of other pupils or teachers have been taken, the phone will not be returned to the pupil until the images have been removed by the pupil in the presence of a senior teacher.

Should a pupil be found to be using their phone inappropriately in any way, the school reserves the right to withdraw this privilege and they will no longer be able to bring a phone into school.

We ask that parents talk to their children about the appropriate use of messages, photographing people without consent and use of the internet as these aspects clearly have safeguarding implications. The policy supports the school's Health & Safety, Anti bullying, Child Protection, Safeguarding and Internet/E-safety policies.

This policy will be monitored and reviewed as required but at least every two years.

Agreed on: 3rd September 2022

To be reviewed September 2024